

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. A001		3. EFFECTIVE DATE October 27, 2016		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)
6. ISSUED BY Contracting Officer American Embassy Dhaka, Bangladesh			CODE	7. ADMINISTERED BY (If other than Item 6) Contracting Officer American Embassy Dhaka, Bangladesh		
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code)				X	9a. AMENDMENT OF SOLICITATION NO. SBG30017Q0014	
				X	9b. DATED (SEE ITEM 11) October 25, 2016	
					10a. MODIFICATION OF CONTRACT/ORDER NO.	
					10b. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<p><input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>						
12. ACCOUNTING AND APPROPRIATION DATA (If required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)						
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
D. OTHER (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.						
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)						
The solicitation # SBG30017Q0014 is hereby amended as follows:						
Bullet point number 5 has been added under requirements in Attachment A. Now the Performance Work Statement shall read as attached.						
Quotations submission due date has been extended up to November 13, 2016 by 09:30 AM.						
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.						
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME OF CONTRACTING OFFICER		
				Jennifer Garcia - Contracting Officer		
15B. NAME OF CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
BY _____ (Signature of person authorized to sign)				BY  (Signature of Contracting Officer)		10/27/16

ATTACHMENT A
PERFORMANCE WORK STATEMENT (PWS)

Scope of Work for a Consultant to Conduct a Table Top Exercise (05 - 07 Dec 2016) on the Dhaka Debris Management Plan

US Embassy (ODC and USAID) with assistance from USACE has developed a Dhaka Debris Management Plan for Dhaka City and submitted to the Ministry of Disaster Management and Relief. Based on earthquake vulnerability of Bangladesh, especially Dhaka City, it is very important to keep decision makers sensitized on this issue. Therefore, it is decided to organize a Table Top Exercise (TTX) on Dhaka Debris Management Plan with participation of key stakeholders with the following objectives:

1. Keep the document live through incorporation of inputs from various key stakeholders.
2. Sensitize key decision makers from Government of Bangladesh (GOB) and other national and international organizations about earthquake vulnerability, preparedness and recovery as well.

Requirements:

The scope of the consultant (individual/company) for this TTX would be as per following:

1. The consultant will define and create debris scenario for the TTX considering the impact of an earthquake of magnitude 7.0 at Madhupur Fault situated about 100 km NW of Dhaka during monsoon. The scenario must consider after earthquake situation, debris quantities, types and composition. The scenario will also describe institutional framework situation, city level situation with access, roads, deaths, injured, displaced people needing accommodation, impacts on utilities etc.
2. The consultant will facilitate and run a day long TTX for senior GO and NGO participants similar to a real event needing decisions to be made in a sudden stressed situation. The TTX would be held in Dhaka and the date will be confirmed based on discussion with the GOB Department of Disaster Management.
3. The consultant will analyze the Debris TTX in terms of events, decisions, situations etc. that arose from TTX with key DDM members to review response adopted during the TTX. The main output of this task will be a findings and recommendations document for the TTX which can feed into revisions and improvements of the Debris Plan for Dhaka as well as those for Chittagong and Sylhet.
4. The consultant will submit a formal report on the TTX to share with GOB, US Embassy, USACE and other stakeholders.
5. Consultant will spend only the afternoon before the full day TTX for logistical preparation jointly with USAID/ODC/USACE and the morning immediately after the full day TTX for After Action Review with GOB/USAID/ODC/USACE

Qualifications:

1. The consultant (individual/company) must have significant working experience in waste management especially on waste/debris generated from earthquake with particular focus in developing debris management plan, guidelines, policies etc.
2. The consultant must be experienced in facilitating session with participation of senior level GO/ NGO Officials and be well capable to propel inputs from the participants towards the workshop objectives.

3. The consultant must be well versed about disaster management institutions in Bangladesh as well as Bangladesh disaster management regulations and legislations i.e. Disaster Management Act of 2012, Standing Orders on Disaster, National Plan for Disaster Management, Earthquake Contingency Plan etc.